



Polk County, Texas

ORDER

OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held October 10, 2023 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

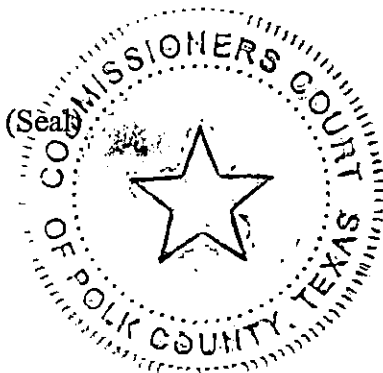
Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on October 10, 2023.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.

Schelana Hock, County Clerk
Polk County, Texas



Polk County Asset Management Form

Type of Transaction (check one):

Transfer
 Surplus/Salvage
 Waste

✓

Date: 9/22/2023

Inventory Items	Description of Equipment	Serial Numbers
	Kenwood HAM Radio TS200 W/ Mic	60800138
	HP Laserjet 1000 Series Printer	T75F22AG02667
	LabTec Computer Speaker	N/A
	Gateway Computer Keyboard	90612424
	Microsoft Computer Mouse	N/A
	ACER LCD Monitor	SNID:7280590334
	Motorola Radio Control Head	HCN10898
	Motorola Control Head Base & Assorted Cables	77AUE1577

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

Courtney Comstock

Receiving Department

Maintenance

Dept. Head Signature

From EOC HAM Radio Room

Polk County Asset Management Form

Type of Transaction (check one):

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date: 9/22/2023

Inventory Items	Description of Equipment	Serial Numbers
	Gateway Computer Tower GP7-500	14060407

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

Cowhey Comstock

Receiving Department

Information Technology

Dept. Head Signature

From EOC HAM Radio Room

Polk County Asset Management Form

Type of Transaction (check one):

Transfer
 Surplus/Salvage
 Waste

✓

Date: 9/22/2023

Inventory Items	Description of Equipment	Serial Numbers
	14 Uniform Shirts OEM	N/A
	3 Uniform Shirts Permits	N/A

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

Anthony Comstock

Receiving Department

Maintenance Engineering

Dept. Head Signature

Returned to Polk County OEM by County Retiree .

Polk County Asset Management Form

Type of Transaction (check one) Transfer

Surplus/Salvage

Waste

Date of Transaction ~~8/16/23~~ 9.28.23

Inventory Items	Description of Equipment	Serial Number
	HP Keyboard	BDMGH0CH46 ^N LZ5
	APC Battery Backup	3B1045X2S412
	Pro Desk Tower	MXL51212X5
	HP Tower	MXL MXL1292839
	Polycom phone	0004F28FFE47
	Vodafone phone	SSA106514
	HP Tower	MXL MXL4231WPD

Transferring/Selling Dept. County Court at Law

Dept. Head Signature

Receiving Department Information Technology Salvage

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:
 See Commissioners Court July 10, 2018 meeting minutes.

Polk County Asset Management Form

Type of Transaction (check one)

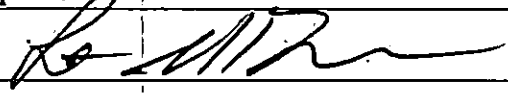
- Transfer
 Surplus/Salvage
 Waste

Date of Transaction: **October 4, 2023**

Inventory Items

Description of Equipment	Serial Number
Intel Pentium Computer Tower Computer Tower	00180-460-555-732 16216023500516 No number
Hp Computer Tower AOC Monitor ACER Monitor	2UA54129PX 44259JA007533 91902562842
IBM Monitor Element Monitor Asus Monitor	55-BG675 67B0V0Q1Q2201438 B2LMTF052005
Acer Monitor Acer Monitor ELO Monitor	ETL840COO554800138PY00 ETL640C00554800440PY00 L10C008618
Planar Monitor Planar Monitor 2 Computer Microphones	PL0305/400014 PL611LT500339 ---
Old Battery Back up surge protector Walkies Walkie Charging bases HP Printer/copier	

Transferring/Selling Dept.: *Jajl*

Dept. Head Signature: 

Receiving Department:

Dept. Head Signature:

Disposition Of Asset If Surplused Or Salvaged:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

X

Date of Transaction

10/10/2023

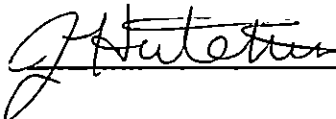
Inventory Items

Description of Equipment	Serial Number
Office rolling chair- no arm rest	PA-25917

Transferring/Selling Dept.

Grants and Contracts

Dept. Head Signature



Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: